



Workforce Management Systems

Revised: 5th August 2026.

PAMs Structure Agenda

1. Intro – Part of Business Development Role

Objective: Help all users of timeware® get more from their solution and make them aware of what their Managed Service covers

2. timeware® Managed Service features

- a. Change requests
 - i. General (System set up / Policies / Reports & Dashboards)
 - ii. Attendance
 - iii. Absence
- b. Support scheduling system
- c. Annual Upgrades
- d. System Review
- e. Free training – New users / Refreshers / New feature awareness
- f. timeware® Community videos

3. Hardware – Suprema? (Face authentication – Cloud Ready) / Legacy - LDRP?

4. Features worth mentioning:

- a. Dashboard & Report Viewer
- b. Fire Roll Call
- c. Advanced Features
 - i. **Automatic Late Start Absence** – Automatically generates a late start absence when an employee clocks in late past set thresholds.
 - ii. **Automatic Return to Work Form** – Emails managers the companies Return To Work form when an employee clocks back in after absence, including prefilled 12-month absence history and Bradford Factor score.
 - iii. **ICS Absence Email** – Syncs approved absences to calendars supporting the ICS format (Google, Outlook, Apple etc)
 - iv. **Minimum Staffing Levels** – Restrict how many people from certain groupings can take leave at once. For example: only 3 people in the Support department can be off at once.
 - v. **Entitlement Forecast** – Highlights employees who haven't taken enough holidays at set points throughout the year

Company Name: timeware (UK) Ltd.

Registered Office: 3 Fieldhouse Road, Rochdale,
Greater Manchester, OL12 0AD.

Company Reg. No: 05886806.

Registered in: England.

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www.timeware.co.uk
support@timeware.co.uk
+44 (0) 1706 658222

5. Are you using the ESS at the PC? (If Yes why?)

6. timeware® HRMS – Interested in setting up a demo to review?

- a. Released 1st Oct 2026
- b. 5 yrs in making
- c. Would you like me to arrange a full demo?

7. Which Payroll System?

8. Which HR Platform?



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