

timeware® Features in Focus... *Pages 10-13*

Employee Update - Email Alert...



Nathan Beveridge
Senior Support
Technician

"Configured and fully tested at no extra cost – all completed in under 3 hours."

Missing from Active Daily Schedule - Email Alert...



Kyle Mitchell
Support
Technician

"Set up and tested in just 2 hours – no charge."

Outstanding Return to Work Interview - Email Alert...



Matt Wilkinson
Head of Support

"Delivered, configured, and verified within 3 hours – all free of charge."

Notify on Return - Custom Message Alert on the BioStation 3...



Zack Dawson
Implementation
Specialist

"Installation complete in under 4 hours, with absolutely no added cost."



Editor's Comment...

Welcome to Issue 57 of timelines, the official magazine for the timeware® community.

This edition includes an article on the **Suprema BioEntry W3**, with a particular focus on **access control**-an area that continues to grow in importance as businesses look to safeguard their people, premises, and data.

Inside, you'll find a detailed look at **four powerful new features** within timeware® Professional, each designed to streamline operations and drive greater efficiency.

We also explore the **benefits of a system health check**, helping customers identify areas for optimisation, and separately highlight the extensive **facilities available through our managed service**, offering true peace of mind with ongoing expert support.

Whether you're an existing customer or discovering timeware® for the first time, we hope you enjoy this insight into the tools and services shaping the future of workforce management.

Enjoy the read – and as always, we appreciate your feedback!



Simon Birchall
Managing Director
timeware UK Ltd



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Face Authentication, Suprema connection.

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timeware® Community channel at www.timeware.tv.

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Exploring timeware® Professional powerful key enhancements.

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Core HR.

Case Study... Page 21

UK Electronics.

Focusing on HR, Time and Attendance software...

Company

timeware UK Ltd: The Ultimate HR, Time and Attendance Solution

At timeware UK Ltd, we deliver a comprehensive, cutting-edge solution for HR, time and attendance management, combining advanced technology with exceptional service quality.

From the outset, our expert projects team provides tailored consultations, ensuring that every client receives a system that perfectly aligns with their specific requirements. We guide businesses seamlessly through each phase of implementation, ensuring a smooth and hassle-free experience.

Our highly skilled installation specialists, with extensive expertise in HR, time and attendance, and access control, guarantee a fast, reliable setup that integrates effortlessly into your existing infrastructure.

Once installed, our managed service support becomes an extension of your operations, providing ongoing assistance and continuous system optimisation to ensure maximum efficiency.

For cloud-based solutions, our dedicated Azure Operations team ensures optimal performance and reliability, delivering a seamless, secure experience.

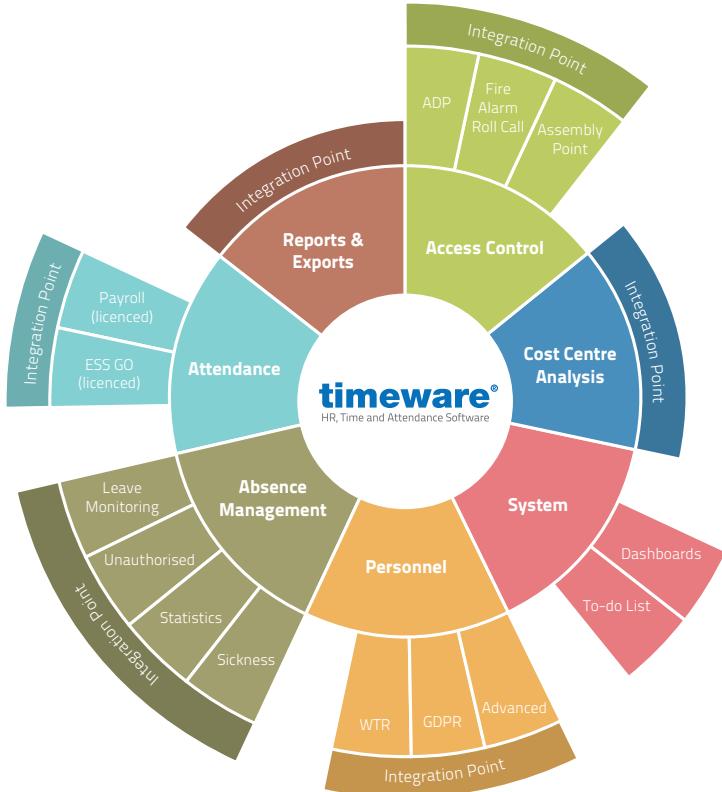
timeware UK Ltd – Setting the standard in workforce management.

timeware®
HR, Time and Attendance Software

timeware® Professional is the ultimate solution for businesses seeking precision in HR, Time and Attendance.

- **Personnel** – Securely store and manage employee records, ensuring compliance and efficiency.
- **Absence Management** – Track holidays, sickness, and unplanned absences with automated approvals and real-time updates.
- **Attendance** – Capture accurate clocking data using biometric or proximity devices, eliminating payroll errors.
- **Access Control** – Restrict or permit entry to secure areas based on shift patterns and job roles.
- **Cost Centre Analysis** – Allocate labour costs to specific departments, providing insight into workforce efficiency.
- **Reporting** – Generate real-time reports tailored to business needs, offering deep visibility into employee trends and productivity.

With seamless integration options, timeware® Professional ensures businesses stay in control of their workforce, enhancing security, efficiency, and profitability.



Improve your security...

The BioEntry W3: A Game Changer in Face Authentication for Access Control

Revolutionise your security strategy with the **Suprema BioEntry W3** – a state-of-the-art **face authentication device** now fully integrated with **timeware® Professional**. Designed for organisations seeking next-generation access control, this powerful solution delivers fast, contactless authentication in any environment.

Whether you're upgrading from older proximity or fingerprint readers, the **BioEntry W3** provides a seamless transition through timeware's **Legacy Device Replacement Programme**. Setup is straightforward, disruption is minimal – and the performance improvement is immediate.

With its rugged design and **IP67 rating**, the BioEntry W3 is built for both internal and external doors and external turnstiles, making it ideal for warehouse gates, secure entrances, and high-traffic internal zones.



SUPREMA
SECURITY & BIOMETRICS



Why choose the BioEntry W3?

Contactless face authentication – fast, hygienic and highly accurate

Advanced security features – enhanced encryption and anti-spoofing technology

Works with timeware® Professional and timeware® Cloud – out-of-the-box compatibility

Built to last – weatherproof, dustproof and designed for 24/7 reliability

Perfect for modern workplaces – from manufacturing to healthcare to logistics

Smarter Security Starts with Smarter Access

The **BioEntry W3** isn't just another biometric terminal – it's the future of access control. More than 85% of new timeware® installations are already selecting face authentication as the preferred method for attendance and security.

This touch-free approach enhances hygiene, boosts convenience, and eliminates the risk of lost cards or forgotten PINs. And because the system is fully integrated with timeware® Professional, all attendance data is captured in real time, ensuring accurate payroll, seamless shift management, and total workforce visibility.

Whether you're managing 50 employees or 5,000, the BioEntry W3 makes it easy to stay secure, compliant and efficient – all while future-proofing your infrastructure.

To arrange a **demonstration** or to learn more, please contact **Charlotte Kavanagh, Head of Customer Care** on **+44 (0)1706 658222** or email **support@timeware.co.uk**.

Face Authentication...

Suprema BioStation 3 – The Future of Attendance Booking

Now selected in over 85% of new installations, the Suprema BioStation 3 with face authentication is fast becoming the preferred solution for attendance booking. This advanced, contactless device delivers outstanding speed, accuracy, and hygiene—ideal for the demands of today's modern workplace.

Compatible with both timeware® Professional and timeware® Cloud, the BioStation 3 offers a seamless upgrade path for organisations currently using fingerprint or proximity readers. Our **Legacy Device Replacement Programme** makes transitioning simple, allowing businesses to enhance security and improve convenience with minimal disruption.

Upgrade to the future of attendance today.



SUPREMA
SECURITY & BIOMETRICS

To **organise a free two-week trial**, please contact **Charlotte Kavanagh, Head of Customer Care** via email at support@timeware.co.uk or call us on **+44 (0)1706 658222**.

Latest YouTube videos...

**Charlotte Kavanagh**

Head of Customer Care

Discover What's New on the timeware® Community Channel!

We're delighted to share that a range of **new videos** have been added to the **timeware® Community Channel**, each created to give you practical insights, the latest updates, and helpful tips to help you get even more from your **timeware® solutions**.

Simply scan the **QR codes** in this issue, visit www.timeware.tv, or search for '**timeware community**' on YouTube to explore the latest content.

Click subscribe and ring the bell to receive notifications of the latest video releases.

Stay connected – and make the most of your timeware® experience!



Link to timeware® community channel



Employee Update - Email Alert...

Clear communication around employee movements is essential for smooth operations. The *Employee Update Email Alert* feature in timeware® Professional ensures managers are automatically notified whenever a new employee is due to start or an existing team member is scheduled to leave.

These alerts allow line managers and HR teams to prepare effectively – whether that means setting up inductions, arranging equipment, or managing final-day logistics. Notifications are sent by email and include all key details, helping teams stay informed and proactive.

By automating the process, this feature reduces the risk of oversights and ensures onboarding and offboarding are handled professionally every time.

Nathan Beveridge

Senior Support
Technician



"Configured and tested free of charge in under 3 hours"

"Solved!"

Want to find out more about Employment Email Alert.
Please contact support on support@timeware.co.uk or
call **+44 (0) 1706 658222**.

Additionally you can watch the video by scanning the
QR code for a link to YouTube.



Missing from Active Daily Schedule - Email Alert...

Efficient workforce management relies on immediate information. The Missing from Active Daily Schedule – Email Alert feature in timeware® Professional automatically notifies line managers if a team member hasn't clocked in as scheduled. This periodic email alert ensures that managers can swiftly address absences, reducing downtime and maintaining productivity. By providing immediate visibility on unexpected absences, this feature helps ensure smooth operations and improved employee accountability.



Kyle Mitchell
Support Technician

"Configured and tested free of charge in under 2 hours"

"Solved!"

Want to find out more about Missing from Active Daily Schedule. Please contact support on support@timeware.co.uk or call **+44 (0) 1706 658222**. Additionally you can watch the video by scanning the QR code for a link to YouTube.



Outstanding Return to Work Interview - Email Alert...

Feature in focus

Matt Wilkinson
Head of Support



"This feature can be set up free of charge in just 2 hours."

"Solved!"

Want to find out more about Outstanding Return to Work Interview. Please contact support on support@timeware.co.uk or call **+44 (0) 1706 658222**.

Additionally you can watch the video by scanning the QR code for a link to YouTube.

Maintaining accurate absence records is key to effective attendance management. The Outstanding Return to Work Interview – Email Alert feature in timeware® Professional automatically notifies line managers when a return to work interview remains outstanding. These automated alerts are triggered at scheduled intervals, prompting managers to complete the interview process and ensure compliance with company policy.

By encouraging timely follow-up, this feature helps organisations address patterns of absence, support employee wellbeing, and reduce the risk of repeat occurrences. It's a simple yet effective way to close the loop on attendance events and reinforce consistent management practices across the business.



Notify on Return - Custom Message Alert on the BioStation 3...



Zack Dawson
Implementation
Specialist

"This process could take up to 3 hours, free of charge."

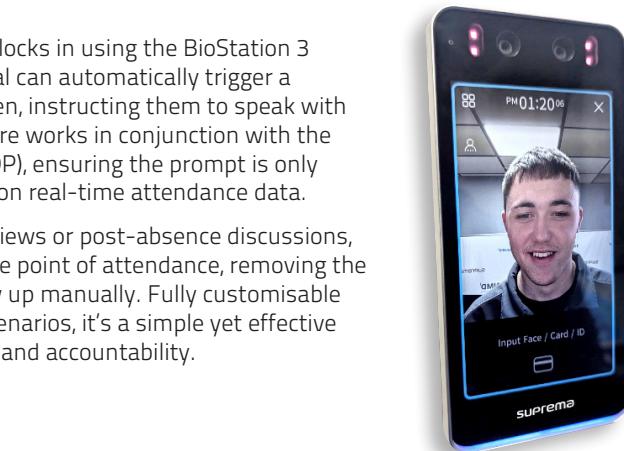


If you are interested in implementing Notify on Return. Please contact support on support@timeware.co.uk or call +44 (0) 1706 658222.

Additionally you can watch the video by scanning the QR code for a link to YouTube.

When a returning employee clocks in using the BioStation 3 device, timeware® Professional can automatically trigger a custom message on the screen, instructing them to speak with their line manager. This feature works in conjunction with the Attendance Display Panel (ADP), ensuring the prompt is only shown when relevant, based on real-time attendance data.

Ideal for return to work interviews or post-absence discussions, this smart alert appears at the point of attendance, removing the need for supervisors to follow up manually. Fully customisable to suit different workplace scenarios, it's a simple yet effective way to boost communication and accountability.



System Health Check...

Ensure Peak Performance with a Free System Health Check

At timeware®, we understand that your time and attendance system plays a vital role in keeping your business running smoothly. That's why we offer a **completely free, on-site System Health Check** to ensure your solution continues to deliver peak performance.

This no-obligation service is carried out by one of our experienced specialists and includes a full review of your current configuration, identification of any inefficiencies, and recommendations for improvements or updates that could enhance productivity. Whether your system has been in place for years or you've recently expanded your workforce, a health check ensures you're getting the most out of your investment.

It's also the perfect opportunity to explore new features you may not be using – such as real-time alerts, custom reporting, or integration options – all tailored to your operational needs.

As always, this service is **completely free of charge**, with **no hidden costs** or obligations.



Senior Implementation Specialist Dave Webb.

To book your free health check or to find out more, please contact **Charlotte Kavanagh, Head of Customer Care**, at support@timeware.co.uk or call **+44 (0)1706 658222**.

Managed Service...

Have You Explored Everything Included in Your Managed Service?

If you're a timeware® Managed Service customer, it's easy to forget just how much is included. This comprehensive service is designed to take the pressure off your team by allowing timeware® technicians to manage your system on your behalf – from configuring schedules and entitlement policies to updating user access and maintaining performance.

You'll benefit from **annual software updates, remote training, scheduled performance reviews, and free change requests** – all completed to your exact specification. You'll also receive a **courtesy call every six weeks**, plus a **complimentary subscription to timelines magazine** for every approved contact.

Whether it's monitoring system health, setting up dashboards, or refining your absence and attendance policies, our support team are here to help you get the most out of your system.

timeware® Managed Service at a glance

- **Comprehensive System Management**
- **Annual Software Updates**
- **Free Remote Training**
- **Scheduled Performance Reviews**
- **Free Change Requests**
- **Complimentary Subscription**
- **Courtesy Calls Every Six Weeks**

To find out more, please contact **Charlotte Kavanagh, Head of Customer Care**, at support@timeware.co.uk or call **+44 (0)1706 658222**.

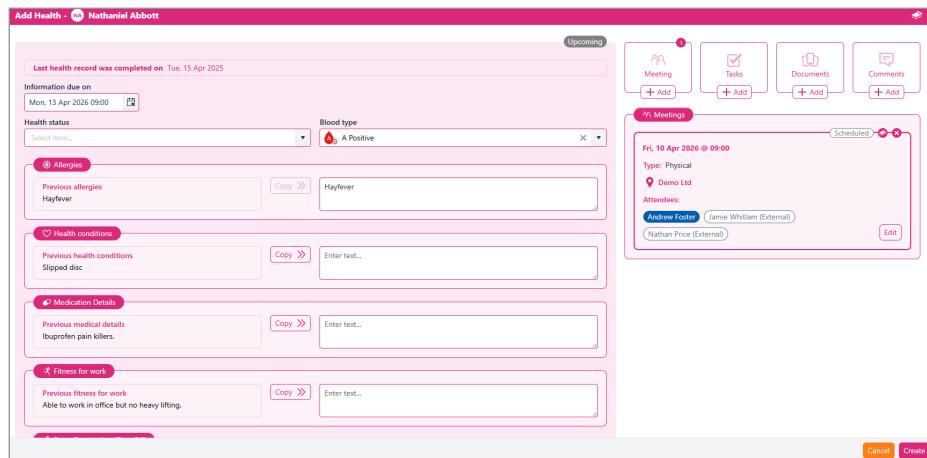
Health & Wellbeing – Streamlined in the Cloud...

Development

Here's a first look at four more screenshots from the upcoming timeware® Cloud product.

As you can see, the interface has been designed with simplicity and usability in mind. It's intuitive, modern, and instantly familiar – resembling the kind of app you'd use every day. And because it's cloud-based, it comes with all the benefits you'd expect: effortless accessibility from any device, anywhere in the world.

Whether you're managing your workforce from the office, working remotely, or on the move, timeware® Cloud ensures your time and attendance data is always at your fingertips.



The screenshot shows the 'Add Health' screen for Nathaniel Abbott. At the top, it displays the last health record completion date (Tue, 15 Apr 2025) and the information due date (Mon, 13 Apr 2026 09:00). Below this, there are sections for 'Health status', 'Allergies', 'Health conditions', 'Medication Details', and 'Fitness for work', each with a 'Copy' button and a text input field. To the right, a sidebar titled 'My Meetings' shows a scheduled meeting for Fri, 10 Apr 2026 at 09:00, type: Physical, with attendees Andrew Foster, Jamie Whittam (External), and Nathan Price (External). It also includes buttons for 'Meeting', 'Tasks', 'Documents', and 'Comments'.

timeware® Cloud: Personnel > Health

The new Add Health screen within timeware® Cloud makes managing employee wellbeing simpler than ever. Designed with a clean, intuitive layout, this screen allows HR teams to securely record and update essential health-related information – from allergies and pre-existing conditions to medication details and fitness-for-work notes – all in one convenient location.

With integrated meeting scheduling, document storage and task assignment, it's easy to stay compliant, maintain accurate records, and support the welfare of every team member. Plus, being cloud-based means this information is accessible whenever and wherever it's needed, offering complete flexibility for today's hybrid workplaces.

timeware® Cloud is more than just time and attendance – it's a holistic workforce management solution, putting people first.

Right to Work – Complete Compliance, Made Simple...

timeware® Cloud: Personnel > Right to Work

Ensuring compliance with Home Office regulations has never been easier. The Right to Work feature in timeware® Cloud provides a centralised, secure platform for recording, tracking and managing an employee's right to work documentation – including visa status, passport details and permit information.

The system allows HR teams to input initial verification dates, log visa issue and expiry dates, and add supporting information such as passport and permit data. It's also simple to view the current status of any record, with visual indicators for clarity and real-time updates to keep your organisation compliant at all times.

With the ability to attach meetings, upload supporting documents and assign related tasks, this fully integrated approach ensures nothing is overlooked. Cloud accessibility means your team can manage compliance from anywhere, ensuring timely renewals and complete peace of mind.

timeware® Cloud – helping you stay ahead of legislation with smart, intuitive tools.

Training & Development – Organised, Trackable, Effortless...

Development

timeware® Cloud: Skills and Qualifications > Add Training

Empowering your workforce starts with effective training management – and the Add Training screen in timeware® Cloud delivers just that. From scheduling sessions and tracking attendance to managing costs and accommodation, every detail is captured in one intuitive interface.

HR professionals can effortlessly assign training types, record providers, define dates and locations, and even link supporting meetings and documents. Whether it's a food safety certification or a leadership development course, timeware® ensures nothing falls through the cracks.

Built-in cost tracking, version control, and accommodation planning make this tool indispensable for businesses committed to upskilling their teams. And with the flexibility of cloud access, training records are available instantly – whether you're in the office or on-site.

timeware® Cloud transforms training administration from a time-consuming chore into a strategic asset.

The screenshot displays the 'Add Training' screen in timeware® Cloud. The interface is divided into several sections:

- Skills and Qualifications type:** A dropdown menu showing 'Food safety and handling certification'.
- Revision and provider:** A section showing '1.0.0' as the 'Debut version' and 'External training' as the provider.
- Training dates:** A section for scheduling two sessions:
 - Mon, 28 Apr 2025 (1 of 2):** Arrive at 09:00, Leave at 17:00. Location: Lock 50 Business Centre. Accommodation: Travelodge Rochdale.
 - Tue, 29 Apr 2025 (2 of 2):** Arrive at 09:00, Leave at 17:00. Location: Lock 50 Business Centre. Accommodation: No Accommodation.
- Costs:** A section showing course cost as £1,000.00 and ancillary cost as £0.00. There is a field to 'Enter text...'.

To the right, a sidebar titled 'My Meetings' shows a scheduled meeting for 'Thu, 17 Apr 2025 @ 09:00' with attendees Andrew Foster, Jamie Whitham (External), and Nathan Price (External). Buttons for 'Meeting', 'Tasks', 'Documents', and 'Comments' are also visible.

Union Membership – Accurately Recorded, Easily Managed...

timeware® Cloud: Personnel > Union

The Add Union screen in timeware® Cloud offers a smart and structured way to manage trade union information for your workforce. This feature allows HR teams to quickly record essential union details such as name, contact information, union number, and full address – all within an intuitive interface enhanced with an interactive map for location accuracy.

In addition to storing key membership data, users can assign tasks, upload documentation, and log any related notes to ensure compliance and clarity. For example, reminders to confirm union membership status or verify press credentials can be scheduled with ease.

With timeware® Cloud, union data is securely stored, quickly retrievable, and seamlessly integrated into the broader personnel record – helping organisations maintain transparency and uphold their responsibilities with confidence.

One more way timeware® Cloud is helping businesses stay connected and compliant.

Sponsorship...

Empowering Excellence Through Sponsorship

At timeware®, we believe in the power of community and the importance of supporting local talent. Our sponsorships of Antonio Sheldon, a dedicated mixed martial arts fighter and the St. Jude's under 18s Rugby team exemplify our commitment to fostering growth, resilience, and teamwork.

Supporting Team Sheldon and the Rugby team not only boosts their performance and morale but also strengthens our connection to the local community. By investing in their success, we help cultivate a spirit of perseverance and dedication that mirrors our own values.

Through these partnerships, we also enhance our brand visibility and demonstrate our dedication to supporting worthy causes. It's more than sponsorship; it's about building lasting relationships and contributing to a stronger, more vibrant community.



Antonio Sheldon



St. Jude's under 18s Rugby League

UK Electronics...

We've produced a case study video featuring **UK Electronics**, a small business with around 70 staff, who have successfully used **timeware® Professional** for over 20 years. Their system includes several bespoke customisations tailored to their unique operation – a perfect example of our flexible, customer-focused approach.

The video also showcases the **Suprema BioStation 3**, demonstrating how face authentication can enhance both security and efficiency across the business. It's a clear illustration of how even smaller companies can benefit from a tailored, high-performance **time and attendance** solution from **timeware®**.

Employee number:	70+
Company turnover:	£7m+
Suprema device count:	1
Suprema device type:	BioStation 3
ESS Go	Yes



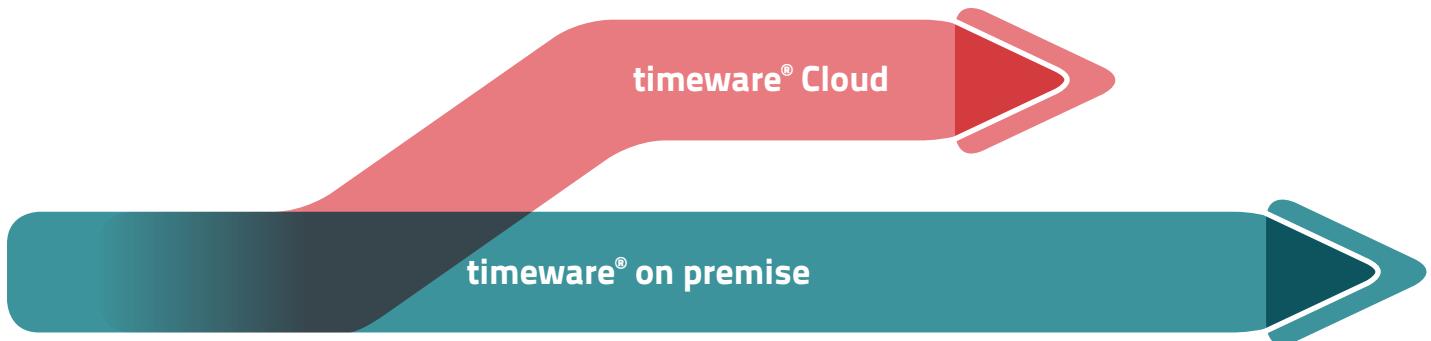
Comprehensive Electronics Capability

Interested? Please contact Mike Coope, on
mike.coope@timeware.co.uk or call **+44 (0) 1706 659368**.

timeware® Road Map...

timeware® customers will soon have the option of migrating from their on premise software to the cloud. This option will be available from Q3 2026. Customers requiring cloud demonstrations should contact Charlotte Kavanagh to arrange a time and date.

Customers wishing to remain on premise will be able to do so for many years to come. Our continued dedication to our legacy software involves ongoing advancements in security for the foreseeable future.



Upgrades to timeware® 2025 began in November 2024. Please contact Head of Customer Care, Charlotte Kavanagh, on **+44 (0)1706 658222** or **support@timeware.co.uk** to check the planned date for your upgrade.

timeware® Community Support

www.timeware.org

This website serves as the central hub for timeware® community support. Visit the site to report issues, submit change requests, and stay informed about the latest developments in the timeware® universe!



- **timeware® support:**

Operators can report issues directly to the team, while administrators can submit system change requests.

- **Documents:**

Access a collection of timeware®-related downloadable PDF documents.

- **YouTube channel:**

Visit the timeware® Community YouTube channel, www.timeware.tv for instructional videos and tutorials.



Next edition of timelines: **August 2025**
Integrations...

The official magazine for
the timeware® community

timeware®

HR, Time and Attendance Software



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